

EDA Information Pack

Your guide to how it all works at Eden Dance Academy ...

Our Classes

EDA is proud to boast a world class teaching faculty and a variety of styles of dance and performing arts. Whether your focus is technique, flexibility or you're just looking for a new way to work out, you can find it here. Class information is available on the website www.edendanceacademy@gmail.com

Ready Set Dance

Our studio is proud to be an official location for READY SET DANCE and READY SET BALLET. READY SET DANCE is a one-hour combo class that includes jazz, tap, hip hop, singing, music and a whole lot of FUN!

Ready Set Ballet

READY SET BALLET is 30-minute magical ballet experience for 2- 5-year old's where they learn the fundamentals of classical ballet.

MUSIC - Engage in specifically designed music that captures the beauty of classical ballet

CURRICULUM – Develop coordination, body awareness, strength, and flexibility both through visual and auditory instruction.

MIME – Explore creativity and gain confidence by going on a picnic with FREEZE and TWIRL, riding the tutu train to storybook lane and so much more.

THEMED DANCES – Learn the beautifully themed dances that have music prompts to support pre-schooler's playful participation.

PROPS – Have fun twirling with rainbow ribbons, swaying with feathers, and popping bubbles. These resources support tactile awareness and strengthen fine motor coordination and control.

RSD/RSB Uniform

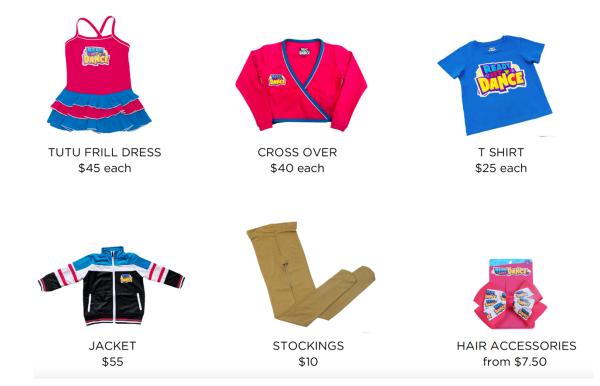
Ready Set Dance Shoes - purchased at a dance wear store

Jazz: Girls - tan jazz shoes (split sole, no laces preferred), Boys - black jazz shoes (split sole, no laces preferred)

Tap: Girls - tan buckle up or Velcro, Boys - black lace up tap shoes

Ready Set Ballet Shoes – purchased at a dance wear store

Girls - pink ballet shoes with elastic, Boys - white ballet shoes with elastic



Ready Set Move

READY SET MOVE is a creative movement and music class for toddlers and their grown up. The class consists of 3 sections – ENGAGE, EXPLORE AND EXPRESS.

ENGAGE - a playful exploration of music, nursery rhymes, lap play and parachute fun.

EXPLORE - a circuit around the room with obstacles like steppingstones, tunnels and sensory activities designed to encourage investigation and build coordination skills.

EXPRESS - involves free dance movement which develops creativity with instruments, feathers, and bubbles.



Ready Set Move T-Shirt \$25

Students can wear sneakers and shorts with their t-shirt.

Junior School Uniform

What classes does this include? Kindy Combo, Mini, Pre-Junior, and Junior

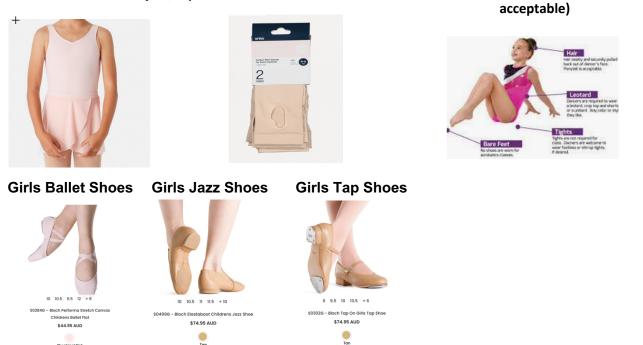
What to wear?

The below is meant as a guide. You may purchase your child's dancewear from your most convenient location. When buying shoes, jazz and ballet shoes should fit like socks. We understand the reason to buy bigger sizes, but your child won't be able to use their feet properly. Tap shoes can be purchased ½ a size bigger for growing room, just add insoles to prevent slipping.

Acro (any leotard is

Girls: Class wear (Jazz, Ballet, Tap) - Leotard, skirt, and tights available from Kmart, but you can buy any brand, or colour of leotard. Bike shorts may be worn for jazz & tap instead of a skirt

jazz, tap & ballet



Boys: Class wear (all styles) - Shorts (bike pants are better) and t-shirt are available from Kmart, but you can buy any brand.



Boys Ballet shoes





Boys Jazz Shoes

Boys Tap Shoes

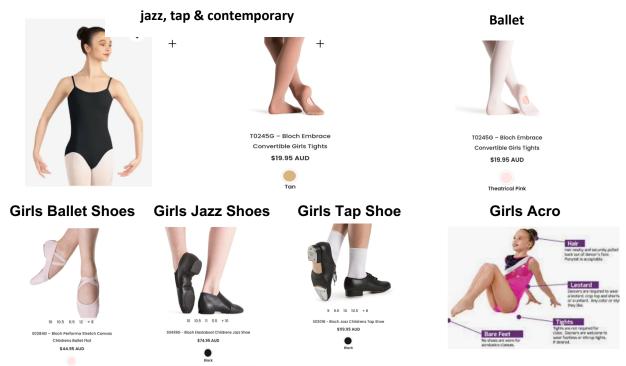
Shoes from BLOCH Dancewear Manuka, but you can buy any brand.

Senior School Uniform

What classes does this include? Pre-Teen, Teen, and Senior What to wear?

The below is meant as a guide. You may purchase your child's dancewear from your most convenient location. When buying shoes, jazz and ballet shoes should fit like socks. We understand the reason to buy bigger sizes, but your child won't be able to use their feet properly. Tap shoes can be purchased ½ a size bigger for growing room, just add insoles to prevent slipping.

Girls: Class wear (Jazz, Ballet, Tap) - Leotard, skirt, and tights available from Kmart, but you can buy any brand, or colour of leotard. Bike shorts may be worn for jazz, tap & acro instead of a skirt. Except for Hip Hop, dancewear must be form fitting.



Shoes from BLOCH Dancewear Manuka, but you can buy any brand.

Boys: Class wear (all styles) - Shorts and t-shirt are available from Kmart, but you can buy any brand.



Performance Team

Performance Team is for advanced level dancers and/or those who show great promise, and who are interested in taking their dance training to the next level, learning a variety of different styles and having multiple performance opportunities throughout the year.

EDA has seven teams: 6 & Under, 8 & Under Team, 10 & Under Team, 12 & Under Team, 14 & Under Team, Open Team (15+), and Adult Team (post high school). We hold annual auditions for our performance teams, and we also invite students from our recreational classes who we feel would benefit from the next-level training that being a member of the Performance Team provides.

Typically, there are 5 to 7 competition performances and 2 to 3 other performance opportunities. Performance include Riverside Dance Festival, Canberra Dance Festival, Albury Wodonga Eisteddfod, Bathurst Eisteddfod, Canberra Raiders and Queanbeyan community events.

Those who are interested in joining our Performance Team and you missed our auditions should email or call Kathryne on 0410 303 916. We will set up an interview to answer your questions and talk through the commitment and expectations.

New students to EDA that are transitioning from another dance schools are welcome to apply to go straight into our performance team program if they have prior training and experience. Please contact us to book in for an audition, but don't wait too long, because some age groups will fill fast. We love to welcome new members to our team.

We really want to help you find the best classes for your child to learn, inspire and create. Don't hesitate to give our studio director Kathryne a call on 0410 303 916 or email directly to ask for some advice with choosing your child's classes.

All Performance Team students and parent/guardians must read and sign the EDA Performance Team Agreement. The agreement outlines fees, commitment, training, performances, and conduct

Code of Conduct

Just a few sensible guidelines in the interest of safety, to help keep things calm and orderly at the studio and make sure that students can get the most out of their classes without any disruption:

- No smoking anywhere on the premises, including in our car park.
- Younger siblings must be supervised (and always stay quiet) so as not to disrupt the lessons or the other parents waiting.
- No running through the corridors.
- Students should not enter a classroom without the teacher.
- Disruptive behaviour is unacceptable, and students will be removed from class after two warnings. This includes talking out of turn in class.
- No food or drink in the dance rooms accept water.
- All students are expected to be kind, friendly and respectful of one another both in and out of the studio. We're here to support each other and work as a team.
- Bullying or highly competitive unsportsmanlike behaviour is not welcome and in conflict with our Child Safety Policy. All such matters will be managed by the Director.

We reserve the right to suspend or cancel an enrolment if a student's behaviour is continually disruptive to the learning environment and/or distracting to fellow students. It is important for us to be able to do this, not as punishment (we're not here to play disciplinarian to your children) but simply to ensure that the students at EDA can have the best possible experience.

Help us keep our studio tidy...

Please respect our studios and help us to keep it looking nice. Keep your feet off the furniture and hands off the walls and mirrors. Take all rubbish with you or place it in one of the many bins provided. Drink spillages

and "accidents" are parents' responsibility to clean up immediately, please ask at reception for a mop or sponge if required.

There is a class happening...

Parents and students and students' sibling are asked to keep all noise to a minimum when in the foyer or waiting in between classes. Sometimes noise filters through to the class and becomes a distraction preventing the students from an optimal learning experience.

If you need to give an urgent message to your child, please ask the receptionist at the desk to go and retrieve your child – rather than going into Parents SHOULD NOT enter the studio unless specifically invited in by the teacher.

Child Safety

The safety and welfare of all our students is extremely important to us. All the teachers and directors at EDA have a valid WWCC (Working with children check). Many of our staff have been trained in First Aid.

We want EDA to be a place where children and teenagers can feel free to express themselves and their individuality without fear of judgement. Same for the parents and families of our students. Incident report forms are available at reception, should they ever be needed. Our Child Safety Policy is available on our website.

Parking

We are lucky enough to have our own carpark out the front of the building. If additional space is needed, you may park in other spaces outside of business hours. As you will notice, we have no lines indicating car spaces. Please be considerate and park sensibly.

Class Fees & Enrolment

We understand that dancing can be an expensive activity and we aim to do everything we can to minimise the costs involved. Affordability is important to us. EDA has always been known for offering a high-quality dance education at low cost. The more classes that your child is enrolled in, the larger the discount. Please see our full pricing list below:

Class Prices per term (based on a 10 – week school term)

Ready Set Move	\$231.00
Ready Set Dance	\$178.00
Ready Set Ballet	\$131.00
Ready Set Combo (RSD & RSB)	\$288.00
Kindy Combo (1 Class)	\$178.00
Kindy Combo (both classes)	\$341.00
45-minute class	\$152.00
1 Hour	\$183.00
2 Hours	\$356.00
3 Hours	\$503.00
4 Hours	\$628.00
5 Hours	\$707.00
6+Hours	\$745.00

Performance troupe students must adhere to the performance troupe agreement.

Terms & Conditions

- Prices include GST.
- Students who do a mixture of class lengths will have a suitable package adjustment.
- Invoices are payable within 30 Days of invoice issue date. A late fee of \$20 will apply to unpaid invoices.
- Enrolments may be suspended if invoices are not paid in full by the end of the term.
- Payments include PayPal, EFTPOS, Direct Credit, Cash

- An annual registration fee of \$20 inc. GST per student will be added to the initial invoice. This fee covers the costs of insurance, music licenses and administration.
- Students that miss classes are non-refundable and non-transferable including but not limited to illness, family holidays and other commitments. Once a student has enrolled for the term, fees on this class are payable for the entire term.
- Classes that are cancelled due to teacher illness or misadventure will be reflected in the following terms invoice.
- Changes to enrolment must be sent via email. Any required changes will not be made until notification is received.
- Payment plans or extensions must be organised, submitted in writing, and approved by the Director before fees are due in any term.
- Class tuition does not include the registration fee, dance wear, shoes, costumes, private lessons, special events/workshops, or concert/performance fees.
- In the case of a student terminating enrolment, the fees are not refundable, you will still be charged for the full term, and you will receive an invoice, which will be followed up.
- If over-payment is made it will be put as a credit onto your account.
- We reserve the right to commence legal proceedings for invoices with outstanding amounts at the end
 of each term and the account holder may be responsible for any associated legal fees or collection
 costs
- Families will receive 5% off their total invoice.
- Private lessons are \$30 per ½ hour, paid in cash directly to the teacher at the time of the lesson.
- Prices are subject to change. We aim to give you as much notice as possible.

Billing

Families will receive one invoice will all students identified on the one invoice for ease of payment and reconciling periodical payments.

Payment Options

- PayPal
- Direct Credit
- Cash/Cheque/Eftpos (during office opening hours)

Active Kids and Creative Kids Vouchers

We do accept both vouchers which can reduce each students' fees by up to \$300 per year. To apply them to your account with us, email the following information to <u>edendanceacademy@gmail.com</u>:

- Child's name as it appears on the voucher
- 16-Digit Voucher Number
- Child's DOB

How does this affect your invoice?

Once the voucher is processed, we will amend your invoice and send out it out. Only pay your invoice once the amendment has been completed as it effects the GST.

Enrolment

Parents are required to complete an enrolment form for each child annually. You can either complete an online enrolment form (preferred) or visit the office during opening hours. Upon enrolling, parents agree to the terms and conditions of enrolment.

Changes to Enrolment

Students may choose to change or "swap" classes at any point. Please inform EDA in writing of the change, you can do so via email, word of mouth is inefficient. If cancelling your enrolment completely, and withdrawing as a student at Eden Dance Academy, the parent/guardian must notify the director in writing. If you do not inform the director in writing, you are liable for the term's fees.

Injury Policy

In the case of significant injury where a student is unable to dance for longer than 4 weeks, we can issue a credit for those weeks' fees which can be taken off the fees invoice. This is ONLY if we are notified in advance and with a doctor certificate, with details of the number of weeks the child will miss.

End of the year concert

Saturday 16 December @ The Q Sunday 17 December @ The Q All students both days Dress Rehearsal information to come.

Tickets are available from The Q (we will let you know when tickets go on sale) <u>https://theq.net.au/whats-on/</u>

Costumes

At EDA the students hire costumes from our in-house costume department. This helps keep costs down and saves parents from spending hundreds of dollars on buying costumes that will end up sitting in a cupboard after being worn once. The costume levy is invoiced during Term 3 and is \$28 per costume. The costumes are distributed to the students approximately five to six weeks before concert. The costume levy is an "all inclusive" contribution to the costume department and goes towards sourcing new costumes, alterations, mending, wear and tear, cleaning, storing and staff costs.

If you withdraw from the concert in Term 4, you still need to pay your costume hire invoices. By this stage, the costumes have been decorated, washed, organised, headpieces made, and costumes gone home.

Communication

Newsletters are emailed each term. Please make sure that we have the correct email address on file and check your spam settings to ensure you receive all important information.

Facebook and Instagram users, please ensure you follow Eden Dance Academy. The EDA Public Facebook Page is for promotions, stories, highlights, and general fun stuff. The link for EDA Facebook page is below, please LIKE and SHARE from our feed.

https://www.facebook.com/Eden-Dance-Academy-578297905529320/

The EDA Students & Parents Facebook group is a hub of information and connectivity between all our teachers, students, and parents. We thoroughly recommend that all parents join this group. The link is https://www.facebook.com/groups/591403914768672/

There is also a group for the EDA Performance Teams students and their parents, which is for information related to upcoming performances, rehearsals, costumes etc. The link to this group is https://www.facebook.com/groups/1101260180221289/

Please do not contact teachers and staff through their personal Facebook messenger.

PHONE Kathryne 0410 303 916

EMAIL edendanceacademy@gmail.com

Welcome to Eden Dance Academy, you belong here!