

# EDA 2021 Information Pack

Your guide to how it all works at Eden Dance Academy ...

## Our Classes

EDA is proud to boast a world class teaching faculty and a variety of styles of dance and performing arts. Whether your focus is technique, flexibility or you're just looking for a new way to work out, you can find it here.

## Ready Set Dance & Ready Set Ballet

Our studio is proud to be an official location for READY SET DANCE and READY SET BALLET. READY SET DANCE is a one-hour combo class that includes jazz, tap, hip hop, singing, music and a whole lot of FUN! READY SET BALLET is a 30-minute magical ballet experience filled with friends, feathers and fun. We are proud that our classes were awarded the Best National Activity for Pre-schoolers. Both programs focus on developing the 3 C's for preschoolers: Confidence, coordination and creativity.

### Ready Set Dance & Ready Set Ballet Uniform

There is an official pink and blue tutu dress for girls (\$45) and Boy T Shirt is \$25. We recommend black shorts for the boys.

### Ready Set Dance Shoes

Jazz: Girls - tan jazz shoes (split sole, no laces preferred), Boys - black jazz shoes (split sole, no laces preferred)

Tap: Girls - tan buckle up or Velcro, Boys - black lace up tap shoes

### Ready Set Ballet Shoes

Girls - pink ballet shoes with elastic, Boys - white ballet shoes with elastic

## Kindy (5-6) & Mini (6 – 8) Dance

Our amazing instructors make sure everyone gets individual attention while keeping the class collaborative. Students have a wide variety of classes to explore including Classical Ballet, Jazz, Tap, Contemporary, Hip Hop, Acrobatics.

### Kindy & Mini Dance Uniform

We are aware that we need to keep uniform affordable. Students are able to express their individuality and we encourage students to wear plain form fitting dance clothes. Please avoid baggy clothing (Hip Hop exempt), stripes, patterns, bright and fluoro colours or hoodies. Most importantly, teachers need to see alignment and fitted dance gear works best. Hair should be neat and tidy, off the face in a ponytail or bun.

### Kindy & Mini Dance Shoes

*Acrobatics:* bare foot

*Ballet:* Girls – pink canvas ballet shoes with elastic, Boys – white ballet shoes with elastic

*Contemporary:* bare foot

*Hip Hop:* clean street shoes (sneakers)

*Jazz:* Girls - Tan Jazz shoes, Boys – Black Jazz shoes

*Tap:* Girls - Tan buckle up tap shoes (Mary-Jane style), Boys – Black lace up Tap shoes



*RAD Classical Ballet:* Girls – leotard, skirt (optional), tights (winter), hair in a bun

Note: ATOD Tap, ATOD Contemporary and RAD Classical Ballet Exams have specific uniform, shoe, tights and hair requirements for exams. We do not wear our exam uniform to class; however, it needs to be ready for the exam proper. See our exams page.

## Junior (Ages 9 – 11) Dance

Led by a dedicated team of instructors, providing basic foundations for dance through fun and engaging lessons. Students have a wide variety of classes to explore including Classical Ballet, Jazz, Tap, Contemporary, Lyrical, Hip Hop, Signing and Acrobatics.

### Junior Dance Uniform

We are aware that we need to keep uniform affordable. Students are able to express their individuality and we encourage students to wear plain form fitting dance clothes. Please avoid baggy clothing (Hip Hop exempt), stripes, patterns, bright and fluoro colours or hoodies. Most importantly, teachers need to see alignment and fitted dance gear works best. Hair should be neat and tidy, off the face in a ponytail or bun.

### Junior Dance Shoes

*Acrobatics:* bare foot

*Ballet:* Girls – canvas pink ballet shoes with elastic, Boys – white ballet shoes with elastic

*Contemporary:* bare foot

*Hip Hop:* clean street shoes (sneakers)

*Jazz –* black jazz shoes

*Tap –* black lace ups, hard sole



## Intermediate (12-13) & Advanced (14+) Dance

Lyrical/Contemporary, Acrobatics, Tap, Singing, Acting, Musical Theatre and more. Through dance and performing arts we develop skills, build confidence and most importantly... have fun. Recreational classes perform just once per year, at the big EDA end of year concert.

### Intermediate & Advanced Dance Uniform

EDA is all about individuality and self-expression and it is our mission to provide a space where children can be free to wear what they are comfortable in. However, it is important for students to learn the importance of wearing appropriate dance gear. Students that 'dress for class' are more focused and motivated and an important part of our dance studio culture. Correct footwear is essential:

### Intermediate & Advanced Dance Shoes

*Acrobatics:* bare feet

*Contemporary/Lyrical:* bare feet or lyrical shoes

*Hip Hop:* any sneakers

*Jazz:* black soft Jazz shoes (split sole no laces)

*Tap:* black lace-up Tap shoes



Note: ATOD Tap, ATOD Contemporary and RAD Classical Ballet Exams have specific uniform, shoe, tights and hair requirements for exams. We do not wear our exam uniform to class; however, it needs to be ready for the exam proper. See our exams page.

## Performance Team

Performance Team is for advanced level dancers and/or those who show great promise, and who are interested in taking their dance training to the next level, learning a variety of different styles and having multiple performance opportunities throughout the year.

In 2021, EDA has seven teams: 6 & Under, 8 & Under Team, 10 & Under Team, 12 & Under Team, 14 & Under Team, Open Team (15+), and Adult Team (post high school). We hold annual auditions for our performance teams, and we also invite students from our recreational classes who we feel would benefit from the next-level training that being a member of the Performance Team provides.

Typically, there are 5 to 7 competition performances and 2 to 3 other performance opportunities. Performance include Riverside Dance Festival, Canberra Dance Festival, Albury Wodonga Eisteddfod, Bathurst Eisteddfod, Canberra Raiders and new to 2021 Queanbeyan Show, Floriade and other community-based events.

Those who are interested in joining our Performance Team and you missed our auditions should email or call Kathrynne on 0410 303 916. We will set up an interview to answer your questions and talk through the commitment and expectations.

New students to EDA for 2021 that are transitioning from another dance schools are welcome to apply to go straight into our performance team program if they have prior training and experience. Please contact us to book in for an audition, but don't wait too long, because some age groups will fill fast. We love to welcome new members to our team.

We really want to help you find the best classes for your child to learn, inspire and create. Don't hesitate to give our studio director Kathrynne a call on 0410 303 916 or email directly to ask for some advice with choosing your child's classes for 2021.

All Performance Team students and parent/guardians must read and sign the EDA Performance Team 2021 Agreement. The agreement outlines fees, commitment, training, performances and conduct

## Code of Conduct

Just a few sensible guidelines in the interest of safety, to help keep things calm and orderly at the studio and make sure that students are able to get the most out of their classes without any disruption:

- No smoking anywhere on the premises, including in our car park.
- Younger siblings must be supervised (and stay quiet) at all times so as not to disrupt the lessons or the other parents waiting.
- No running through the corridors.
- Students should not enter a classroom without the teacher.



- Disruptive behaviour is unacceptable, and students will be removed from class after two warnings. This includes talking out of turn in class.
- No food or drink in the dance rooms except water.
- All students are expected to be kind, friendly and respectful of one another both in and out of the studio. We're here to support each other and work as a team.
- Bullying or highly competitive unsportsmanlike behaviour is not welcome and in conflict with our Child Safety Policy. All such matters will be managed by the Director.

We reserve the right to suspend or cancel an enrolment if a student's behaviour is continually disruptive to the learning environment and/or distracting to fellow students. It is important for us to be able to do this, not as punishment (we're not here to play disciplinarian to your children) but simply to ensure that the students at EDA can have the best possible experience.

Help us keep our studio tidy...

Please respect our studios and help us to keep it looking nice. Keep your feet off the furniture and hands off the walls and mirrors. Take all rubbish with you or place it in one of the many bins provided. Drink spillages and "accidents" are parents' responsibility to clean up immediately, please ask at reception for a mop or sponge if required.

There is a class happening...

Parents and students and students' sibling are asked to keep all noise to a minimum when in the foyer or waiting in between classes. Sometimes noise filters through to the class and becomes a distraction preventing the students from an optimal learning experience.

If you need to give an urgent message to your child, please ask the receptionist at the desk to go and retrieve your child – rather than going into Parents SHOULD NOT enter the studio unless specifically invited in by the teacher.

### **Child Safety**

The safety and welfare of all our students is extremely important to us. All of the teachers and directors at EDA have a valid WWCC (Working with children check). Many of our staff have been trained in First Aid.

We want EDA to be a place where children and teenagers can feel free to express themselves and their individuality without fear of judgement. Same for the parents and families of our students. Incident report forms are available at reception, should they ever be needed. Our Child Safety Policy is available on our website.

### **Parking**

We are lucky enough to have our own carpark out the front of the building. If additional space is needed you may park in other spaces outside of business hours. As you will notice, we have no lines indicating car spaces. Please be considerate and park sensibly.



## Class Fees & Enrolment

We understand that dancing can be an expensive activity and we aim to do everything we can to minimise the costs involved. Affordability is important to us. EDA has always been known for offering a high-quality dance education at low cost. The more classes that your child is enrolled in, the larger the discount. Please see our full pricing list below:

### Classes Prices per Term

(Based on a 10-week Term)

|                   |          |
|-------------------|----------|
| Ready Set Dance   | \$165.00 |
| Ready Set Ballet  | \$121.00 |
| Combo (RSD & RSB) | \$275.00 |
| 45 minutes        | \$145.00 |
| 1 Hour            | \$170.00 |
| 2 Hours           | \$330.00 |
| 3 Hours           | \$470.00 |
| 4 Hours           | \$590.00 |
| 5 Hours           | \$660.00 |
| 6+ Hours (capped) | \$710.00 |



### Terms & Conditions

- Prices include GST.
- Students who do a mixture of class lengths will have a suitable package adjustment.
- Invoices are payable within 30 Days of invoice issue date. A late fee of \$20 will apply to unpaid invoices.
- Enrolments may be suspended if invoices are not paid in full by the end of the term.
- Payments include PayPal, EFTPOS, Direct Credit, Cash
- An annual registration fee of \$20 inc. GST per student will be added to the initial invoice. This fee covers the costs of insurance, music licenses and administration.
- Students that miss classes are non-refundable and non-transferable including but not limited to illness, family holidays and other commitments. Once a student has enrolled for the term, fees on this class are payable for the entire term.
- Classes that are cancelled due to teacher illness or misadventure will be reflected in the following terms invoice.
- Changes to enrolment must be sent via email. Any required changes will not be made until notification is received.
- Payment plans or extensions must be organised, submitted in writing and approved by the Director before fees are due in any term.
- Class tuition does not include the registration fee, dance wear, shoes, costumes, private lessons, special events/workshops or concert/performance fees.
- In the case of a student terminating enrolment, the fees are not refundable, you will still be charged for the full term and you will receive an invoice, which will be followed up.
- If over-payment is made it will be put as a credit onto your account.
- We reserve the right to commence legal proceedings for invoices with outstanding amounts at the end of each term and the account holder may be responsible for any associated legal fees or collection costs

- Families will receive 5% off their total invoice.
- Private lessons are \$30 per ½ hour, paid in cash directly to the teacher at the time of the lesson.
- Prices are subject to change. We aim to give you as much notice as possible.

### **Billing**

Families will receive one invoice will all students identified on the one invoice for ease of payment and reconciling periodical payments.

### **Payment Options**

- PayPal
- Direct Credit
- Cash/Cheque/Eftpos (during office opening hours)

### **Active Kids and Creative Kids Vouchers**

We do accept both of these vouchers which can reduce each students' fees by up to \$300 per year. To apply them to your account with us, email the following information to [edendanceacademy@gmail.com](mailto:edendanceacademy@gmail.com):

- Child's name as it appears on the voucher
- 16-Digit Voucher Number
- Child's DOB

### **How does this affect your invoice?**

Once the voucher is processed, we will amend your invoice and send out it out. Only pay your invoice once the amendment has been completed as it effects the GST.

### **Enrolment**

Parents are required to complete an enrolment form for each child annually. You can either complete an online enrolment form (preferred) or visit the office during opening hours. Upon enrolling, parents agree to the terms and conditions of enrolment.

### **Changes to Enrolment**

Students may choose to change or "swap" classes at any point. Please inform EDA in writing of the change, you can do so via email, word of mouth is inefficient.

If cancelling your enrolment completely, and withdrawing as a student at Eden Dance Academy, the parent/guardian must complete a cancellation form available from the office or via email. If you do not complete a cancellation form, you are liable for the term's fees.

### **Injury Policy**

In the case of significant injury where a student is unable to dance for longer than 4 weeks, we can issue a credit for those weeks' fees which can be taken off the fees invoice. This is ONLY if we are notified in advance and with a doctor certificate, with details of the number of weeks the child will miss.



## Dates

Please add these dates to your calendar:

Term 1: Monday 1<sup>st</sup> February – Thursday 1<sup>st</sup> April 2021

Term 2: Monday 19<sup>th</sup> April – Saturday 26<sup>th</sup> June 2021

Term 3: Monday 12<sup>th</sup> July – Sunday 18<sup>th</sup> September 2021

Term 4: Tuesday 5<sup>th</sup> October – Friday 10<sup>th</sup> December 2021

## Public Holidays:

Please note, due to a high number of absences on Canberra public holidays, the studio will also be closed on ACT public holidays as well as NSW. Please add these dates to your calendar:

*Canberra Day* Monday 8<sup>th</sup> March 2021

*Easter* Friday 2<sup>nd</sup> April – Monday 5<sup>th</sup> April 2021

*Anzac Holiday* Monday 26<sup>th</sup> April 2021

*Reconciliation Day* Monday 31<sup>st</sup> May 2021

*Queen's Birthday* Monday 14<sup>th</sup> June 2021

*Labor Day* Monday 4<sup>th</sup> October 2021



## End of the year concert

Please add these dates to your calendar, we are aiming for:

Dress Rehearsal: Saturday 20<sup>th</sup> November & Sunday 21<sup>st</sup> November 2021 @ Eden Dance Academy Studios.

Performance Day: Saturday 11<sup>th</sup> December location to be confirmed.

Performance Day: Sunday 12<sup>th</sup> December location to be confirmed.

## Costumes

At EDA the students hire costumes from our in-house costume department. This helps keep costs down and saves parents from spending hundreds of dollars on buying costumes that will end up sitting in a cupboard after being worn once. The costume levy is invoiced during Term 3 and is \$28 per costume. The costumes are distributed to the students approximately five to six weeks before concert. The costume levy is an "all inclusive" contribution to the costume department and goes towards sourcing new costumes, alterations, mending, wear and tear, cleaning, storing and staff costs.

## Tickets to the show!

There will be a new system for ticket purchase in 2021 that is still under development. Notification will be posted when the information is available. We do our best to keep the price of the concert tickets as low as possible, but we do need to cover the high costs of the venues and production.



## Communication

Newsletters are emailed each term. Please make sure that we have the correct email address on file and check your spam settings to ensure you receive all important information.

Facebook and Instagram users, please ensure you follow Eden Dance Academy. The EDA Public Facebook Page is for promotions, stories, highlights and general fun stuff. The link for EDA Facebook page is below, please LIKE and SHARE from our feed.

<https://www.facebook.com/Eden-Dance-Academy-578297905529320/>

The EDA Students & Parents Facebook group is a hub of information and connectivity between all of our teachers, students and parents. We thoroughly recommend that all parents join this group. The link is <https://www.facebook.com/groups/591403914768672/>

There is also a group for the EDA Performance Teams students and their parents, which is for information related to upcoming performances, rehearsals, costumes etc. The link to this group is

<https://www.facebook.com/groups/1101260180221289/>

Please do not contact teachers and staff through their personal Facebook messenger.

PHONE

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EMAIL

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We look forward to you joining our dance community!

